

COUNTY OF VENTURA

civil service commission

BOARD OF REVIEW AND APPEALS



Commissioners

James Vandenberg - Chair
Patricia S. Parham - Vice Chair
Donald Becker
Alyse M. Lazar
Vincent R. Stewart

August 27, 2020


Board of Supervisors
County of Ventura
800 S. Victoria Avenue
Ventura, CA 93009-1920

Re: Ventura County Civil Service Commission Report for Fourth Fiscal
Quarter and Fiscal Year Ending June 30, 2020

Honorable Board Members:

Enclosed herewith please find the Ventura County Civil Service Commission's Quarterly Report which outlines the Commission's work for the period April 1, 2020, through June 30, 2020, as well as a summary for the fiscal year. Should you have any questions, please contact the undersigned.

Respectfully submitted,


James Vandenberg, Chair
Civil Service Commission
Board of Review and Appeals

Encl.

Cc: Michael Powers, County Executive Officer

VENTURA COUNTY CIVIL SERVICE COMMISSION

ACTIVITY SUMMARY

During the fourth fiscal quarter, the Commission held two regular business meetings and as with other County Commissions established procedures for conducting virtual business meetings as needed via Zoom during the COVID-19 pandemic. The Commission also completed 18 Personnel Rules and Regulations Section 103 reviews of proposed amendments to various employee bargaining units' Memoranda of Agreements. A complete summary of the Commission's activities for the fourth quarter and fiscal year follows.

	Fourth Quarter ending June 30, 2020	2019-2020 Fiscal Year
<u>Non-Disciplinary Matters</u>		
Number of Regular Business Meetings	2	6
Number of Special Business Meetings	0	0
Number of Section 103 Reviews Completed	8	18
<u>Disciplinary Matters</u>		
Number of disciplinary cases received/reviewed	0	2*
Number and type of cases which proceeded to hearing	0	1**
Number of hearing days required	0	1***
<u>Other</u>		
Number of Requests for Investigation	0	0
Number of Unfair Practice Matters	0	0
Number of Examination Appeals	0	1****
Number of Bargaining Unit Determinations	0	0

*One appeal hearing request received last fiscal year is stayed pending outcome of related superior court case; One appeal request hearing scheduled for September, 2020.

**Hearing on motion for reconsideration of Order relating to prior disciplinary hearing; Motion denied and matter has been appealed to the Superior Court.

***Does not reflect actual time spent by Commissioners to review documents and prepare for hearing.

****Medical examination appeal taken off-calendar at petitioner's request.